

Course ACS1303: Microsoft Access 2013 – Advanced Level

One Day, Instructor-Led

Pre-requisites

- Microsoft Office Access 2013: Intermediate or equivalent

Course Outline

Unit 1: Querying with SQL

- SQL and Access
- Writing SQL statements
- Attaching SQL queries to controls

Unit 2: Advanced Queries

- Creating crosstab queries
- Creating parameter queries
- Using action queries

Course Inclusions:

- Microsoft Official Curriculum (MOC) and/or Wizards Learning Courseware (WLC)
- Microsoft Certified Trainer (MCT)
- Lunch, AM and PM Snacks
- Certificate of Achievement
- Course Notes