

Course EXC-0704: Microsoft Excel 2007 Macros

One day, Instructor-Led

Prerequisites

Excel 2007 - Intermediate

Topics

Unit 1: Introduction to Macros

- Definition and application of macros
- Recording and running macros
- Absolute and relative referencing

Unit 2: Controlling Macro Functionality

- Working with the VB editor
- MsgBox function
- InputBox function

Unit 3: Enhancing Macros

- Assigning macros to a toolbar
- Assigning macros to a command button

Unit 4: Editing Macros

- Editing macro code
- Using comments

Course Inclusions:

- Microsoft Official Curriculum (MOC) and/or Wizards Learning Courseware (WLC)
- Microsoft Certified Trainer (MCT)
- Lunch, AM and PM Snacks
- Certificate of Achievement
- Course Note