

Course VSO0703: Microsoft Visio 2007 – Advanced Level

One Day, Instructor Led

Pre-requisites

- Microsoft Visio 2007 - Basic

Course Details

Unit 1: Creating technical layouts

- Layers
- Drawing scales
- Dimensioning

Unit 2: Advanced formatting

- Themes and styles
- Templates

Unit 3: Custom shape design

- Special drawing operations
- Shape behavior and events
- Custom stencils

Unit 4: Business diagrams

- Block, tree, and onion diagrams
- Flowcharts
- Organization charts
- Project management diagrams

Unit 5: Integrating Visio with other programs

- Integration with Word
- Integration with PowerPoint
- Integration with Outlook
- Working with Web-enabling features

Unit 6: Software and database diagrams

- Documenting software systems
- Database model diagrams

Course Inclusions:

- Microsoft Official Curriculum (MOC) and/or Wizards Learning Courseware (WLC)
- Microsoft Certified Trainer (MCT)
- Lunch, AM and PM Snacks
- Certificate of Achievement
- Course Note