

Course SPD0701: Microsoft SharePoint Designer 2007 – Basic Level

One Day, Instructor Led

Pre-requisites

- Basic Web Design

Course Details

Unit 1: Getting Started

- Internet Basics
- The SharePoint Designer Workspace
- Page Editing
- HTML

Unit 2: Web Sites

- Site Planning Basics
- Creating a Web Site
- Templates

Unit 3: Text Formatting

- Text Basics
- Structural Formatting
- Cascading Style Sheets

Unit 4: Web layout

- Basic CSS Layout

- Basic Layout Techniques

Unit 5: Images

- Image Formats and Properties
- Working with Images

Unit 6: Hyperlinks

- Basic Hyperlinks
- Link Styles
- Image Maps

Unit 7: Tables

- Working with Tables
- Table-Based Layouts

Unit 8: Publishing

- Proofing Tools
- Web Site Publishing

Course Inclusions:

- Microsoft Official Curriculum (MOC) and/or Wizards Learning Courseware (WLC)
- Microsoft Certified Trainer (MCT)
- Lunch, AM and PM Snacks
- Certificate of Achievement
- Course Note